

Appendix A

**Nowhere Man Café
53 Upper North Street
Brighton
BN1 3FH**

Proposed Licensing Conditions

Hours

To permit the sale of alcohol (on and off sales) and opening hours to the public to be;

Every day from 0900 until 2300.

General – all four licensing objectives

This premises shall operate primarily as a café. Unless hosting a private event, the premises will be laid out to tables and chairs.

Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

Any detail shown on the plan that is not required by the licensing plans regulations is indicative only and subject to change at any time.

All staff shall be suitably trained for their job function for the premises the training shall be written into a programme of ongoing review and will be made available to a responsible authority on reasonable request.

Alcoholic beverages shall only be sold to customers, intending to be seated at tables or for take-away purposes in sealed containers.

Customers shall not be allowed to bring their own alcohol for consumption on the premises.

The premises license holder shall provide training for all staff to ensure that they are familiar with all means of ingress and egress and the appropriate procedures in case of any emergencies that require an immediate evacuation of the premises. A record of the training shall be maintained and shall be available upon request by officers of Brighton City Council.

The Prevention of Crime and Disorder

The premises will install and maintain a security alarm.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the council or the police, which will record the following;

- a. All crimes reported:
- b. All ejections of patrons
- c. Any complaints received.
- d. Any incidents of disorder.
- e. Seizure of drugs or offensive weapons.
- f. Any refusal of the sale of alcohol.
- g. Any visit by a relevant authority or emergency service

Public Safety

Means of escape shall be maintained unobstructed, immediately available and clearly identifiable.

Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place for staff.

Exit doors shall be checked before opening each day to ensure they function satisfactorily.

All exit routes will be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed.

Regular litter and glass collections shall be carried out within the external areas and immediately outside the premises.

The Prevention of Public Nuisance

The premises licence holder shall take all reasonable steps to ensure that patrons using any outside areas do so in a quiet and orderly fashion.

Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly.

The Protection of Children from Harm

An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as "Challenge 25" whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence, passport or any other ID approved for age verification of sales of alcohol by the Home Office (including digital ID).

Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at the premises, including a Challenge 25 sign of at least A5 size at the entrance to the premises and where practicable at each point of sale.

All staff are to be trained with respect to underage sales, such training to be updated as necessary when legislation changes and should include training in how to refuse sales to difficult customers.

A record of all staff training shall be maintained at the premises and made immediately available upon request to an authorised officer of the Licensing Authority or the Police. The documentation relating to training should extend back to a period

of three years and should specify the time, date and details of the persons both providing the training and receiving the training

The premises licence holder shall require the designated premises supervisor, or in his/her absence other responsible person, to keep a refusals logbook in a bound book or digitally as part of a till prompt system in which full details of all incidents are recorded. This shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required.